

JOB DESCRIPTION

Job Title: Leisure Assistant

Job Reference : LA/01/22

Salary : 18 yrs – 22 yrs - £9.00 per hour
23+ - £9.55 per hour

Hours : 40 hours a week to include weekday and weekend cover (Job Share will be considered)

Reports to: Health Club Manager

POSITION SUMMARY:

Ufford Park Ltd has an onsite Health Club and Spa, with a fully equipped air-conditioned gym, leisure pool, fitness classes, Thermal Suite and Spa facilities for both our members and hotel guests. We are looking for additional Leisure Professionals to join our team.

Main Responsibilities / Key Accountabilities:

- Upholding the company customer service standards
- Sell memberships
- Clean and maintain facilities
- Follow the company service standards for delivering customer service
- To hold the RLSS National Pool Lifeguard Qualification

Planning and Organisation:

- Carry out tasks as per the clubs cleaning rota
- Ensure all regular checks of the facility are completed
- Be proactive with additional cleaning that is required in the club
- Attend monthly Pool Lifeguard training, and be certified competent on a monthly basis
- Ensure that all pool rules as stated in the Club Safety Operating Procedures are followed at all times

Decision Making and Use of Judgement:

- Deal effectively with any emergencies that may arise (within a team environment).

Essential Internal and External Relationships:

- Complete sales tours for potential members

Every single member of staff at Ufford Park is critical to helping us operate. We can employ up to 150 people in peak season. All of our team members enjoy exclusive benefits such as lunch/dinner whilst on shift, free parking, a staff reward scheme, free golf, use of the pool, gym and discounted rates for use in our spa, accommodation, dining and treatments, 28 days annual leave (inclusive of Bank Holidays) and membership to the Nest Pension Scheme.

EMPLOYEE SPECIFICATION

POST TITLE: Leisure Assistant

DEPARTMENT: Health Club and Spa

	Essential (Insert below those skills, knowledge, education and experience that you have identified as essential)	Desirable (Insert below those skills, knowledge, education and experience that you have identified as preferred but not essential)	How Identified (Insert below how you will identify if they have these essential or preferred qualities)
SKILLS:	NPLQ Lifeguard Qualification		Swim Test Certificate X 2 interviews
EDUCATION / KNOWLEDGE:	GCSE or equivalent	Good Customer Care skills	
EXPERIENCE:		Interest in health and fitness	